

**AGING AND DISABILITY RESOURCE CENTER OF WAUKESHA COUNTY  
ADVISORY BOARD  
Meeting Minutes**

**Meeting Date/Time:** 11/03/11 9:30 a.m.

**Location:** Human Services Center Brookfield Room

**Committee Members:**

<u>X</u>	Farrell, Dennis	<u>X</u>	Ruf, John
<u>X</u>	Goetz, Jennifer	<u>X</u>	Spitz, Carolyn
<u>X</u>	Graham, Bill	<u>EA</u>	Turkoske, Julie
<u>X</u>	Hansen, Patricia	<u>A</u>	Weidmann, Larry
<u>X</u>	Lee, Glenn	<u>X</u>	Wolff, Sandy
<u>X</u>	Lee, Lorraine	<u>X</u>	Zaborowski, William
<u>X</u>	Pagels, Nancy		

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**X = Present      A = Absent      EA = Excused Absence**

**Additional Attendees:**

<u>X</u>	Smith, Mary
<u>X</u>	Smith, Sue
<u>X</u>	Glowacki, Christa, Active Aging Technology Project

**Call to Order:**

The meeting was called to order by Chair B. Graham at 9:36 a.m.

**Public Comments:**

W. Zaborowski indicated he received a phone call at his home from an individual who stated they were looking for donations for Meals on Wheels. He wondered if anyone at the ADRC was aware of this program. B. Graham indicated it sounded similar to what the Sheriff's Department attempted many years ago. A Telemarketing Firm was used to solicit funds for a Crime Prevention Comic Book. Only 5% of the proceeds actually went toward the comic book initiative. If there is any doubt to the validity of unsolicited callers requesting donations, it is always best to decline and request your phone number be removed from their call list.

**Approval of minutes of October 6, 2011 meeting:**

Chair B. Graham called for approval of the meeting minutes of October 6, 2011. Vice-Chair S. Wolff requested correcting two errors in the minutes. The line which states *The importance of diet and exercise, pushing boundaries, and learning new things could be essential in prolonging this disease.* should read *The importance of diet and exercise, pushing boundaries, and learning new things could be essential in delaying the onset this disease.* Also, the *Bureau of Aging and Disability Resources* should read *the State Aging Advisory Committee.* It was agreed these corrections would be noted in the November 3, 2011 minutes.

S. Wolff moved to approve the minutes; D. Farrell seconded the motion. All in attendance approved. Motion carried.

**Educational Segment – Christa Glowacki, Study Coordinator,  
Active Aging Research Center**

Active Aging Research Center Study Coordinator Christa Glowacki began her presentation by providing the Board with the background and overview of this project. The study is funded by a five-year grant from the Agency for Healthcare Research and Quality to the University of Wisconsin-Madison's Center for Health Enhancement System Studies. UW-Madison received the only grant award in the U.S. for the project. Waukesha was one of only three counties in the State chosen to collaborate with UW on the project. The purpose of the study is to find ways to help older adults remain living independently through the use of information and communication technology tailored to meet their needs. The technology will focus on areas that commonly prevent older adults from remaining in their own homes, including unsafe driving, falls, social isolation and service dependability issues. Older adults and caregivers from Waukesha County will have the opportunity to help test and develop this technology over the next five years.

The first phase of this study involves identifying assets within the community that will support older adults who are living independently. This process is known as "Asset-Based Community Development". The Asset-Based Community Development Strategy Team will work with the ADRC and researchers from UW – Madison to identify the needs of older adults in the New Berlin area. New Berlin was selected because seniors account for 38% of the population in this suburban community.

P. Hansen stated many seniors do not have, nor do they want computers or cable. This is something that needs to be accessible to people who do not have access to technology. M. Smith stated that the ADRC is excited to be part of this project. C. Glowacki indicated the strategy team will have their first meeting on Wednesday November 9, 2011 from 9:00 am to 11:00 am. The meeting will be held in the The Regents Club, ProHealth Care Regency Senior Communities. C. Glowacki will continue to keep the Board apprised on the progress of this project.

**Amendment for State County Aging Unit Plan for Older People - Action**

M. Smith explained that every three years, the state of Wisconsin/GWAAR, requires an Aging Unit Plan. If there are any changes to that original document, an Aging Unit Plan Amendment is required on an annual basis. M. Smith explained each page amendment.

- The focus area of Transportation Coordination is required and is information only.
- The Active Aging Research Center Technology Grant was added to the Caregiver Support Activities
- The Mission Statement has been updated
- The Aging and Disability Resource Center Organizational Chart identifies staffing changes. Programs and Projects analyst now reports to Fiscal/Program and Planning in HHS.
- The ADRC Board Membership has been updated
- Older Americans Act Summary Budget. M. Smith began by thanking B. Woyak for her assistance in compiling the figures. M. Smith stated that all Older Americans Act

dollars, both state and Title III, must be accounted for. She then proceeded to detail each page, column by column of the Summary Budget to the Board.

J. Ruf questioned expenditures. M. Smith stated that this was a summary only. She offered to meet with J. Ruf to provide a more detailed explanation of how these funds are disbursed.

B. Graham called for a motion to accept the Amendment Statement. D. Farrell moved to accept the report, J. Ruf seconded the motion; all in attendance approved. The motion is carried.

### **State Aging Advisory Committee Report**

S. Wolff indicated the next meeting of the State Aging Advisory Committee is January 26, 2012.

### **ADRC Manager's Report:**

- M. Smith reported two upcoming retirements. Volunteer Coordinator Chris Rodriguez and Transportation Specialist Judy Roehm will retire in December 2011. The ADRC will be filling both positions, effective January 1, 2012.
- Information & Assistance phones have been very busy. This may be due in part to the economy, the upcoming Holiday Season and possibly even the weather. Staff continues to do a good job.
- The 2011 ADRC Annual Report will be due in mid-November.
- The new building project continues to progress. The walls to the maintenance shed are up. Once that has been completed, work on the HHS building will begin. The old building will not be demolished until a decision has been made on court remodeling. Parts of the HHS building are deemed historical and must stay. More information as it becomes available.
- B. Zaborowski asked about home delivered meals over the holidays. M. Smith stated the county does not provide meals on Thanksgiving or the Friday after. The courthouse will also be closed on December 23 and 26 for the Christmas holiday. L. Lee asked if anyone else delivers meals. Some churches have come forward, however these meals will be on-site, not delivered. L. Lee indicated that ACAP is also closed on Thursday and Friday of Thanksgiving and also Christmas. There is concern regarding providing meals to the homebound. M. Smith stated that although meals will not be delivered, if requested, extra meals will be provided.
- Economic Support Case Management will change. Instead of local case managers, this will now be a regional consortium. Economic Support staff will be housed at their home location, but calls will go into a call center. A Waukesha County client may be speaking to someone in Washington County. This is a result of Governor Walker's Budget Repair Bill.

### **Greater Wisconsin Agency on Aging Resources (GWAAR) Report:**

No Report

### **Coalition of Wisconsin Aging Groups (CWAG):**

No Report

**Health and Human Services Board and Committee Report:**

No Report

**Other Business/Updates:**

- L. Lee stated the ACAP Advocacy Team has been contacting groups in the area who may be interested in a presentation on Voter ID. L. Lee asked if the ADRC Board would be interested in a presentation on the Sparks Grant. C. Bellovary will be asked to contact ACAP to request a presentation at an upcoming ADRC Board Meeting.

**Adjournment:**

D. Farrell moved to adjourn the meeting. L. Lee seconded the motion; all in attendance approved. Motion is carried.

**Meeting Dates and Times/Next Meeting:**

**December 1, 2011 - 9:30 a.m.**

Approved William Graham Date 1-5-2012

*Recorded and Submitted by Sue Smith.*